

# Fosters-Ralph Water Authority

## Application for Employment

- \* All information obtained within this application will be held in strict confidence, subject to applicable law.
- \* Please complete all applicable sections and sign the last page.
- \* Please print clearly.

Fosters-Ralph Water Authority prides itself on being an Equal Opportunity Employer. We will not discriminate in employment because of sex, age, race, physical disability, religion, ethnicity, mental disability, marital status, ancestry, or place of origin.

\_\_\_\_\_  
Date: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Are you legally entitled to work in USA? \_\_\_\_\_  
Proof will be required upon hire

Position(s) applied for: \_\_\_\_\_

part time only \_\_\_\_\_ full time only \_\_\_\_\_ either part time or full time \_\_\_\_\_

Date you are available for employment: \_\_\_\_\_ Wage or salary desired? \_\_\_\_\_

Have you ever worked for Fosters-Ralph Water before? \_\_\_\_\_ If yes, when? \_\_\_\_\_  
\_\_\_\_\_

Fosters-Ralph Water has a company policy stating a minimum educational level of grade 12 or equivalent for all positions.

EDUCATIONAL BACKGROUND – relevant to the position applied for

Do you have a Water Grade: \_\_\_\_\_ (if so, what level) \_\_\_\_\_

Highest level of education completed: \_\_\_\_\_

Name of educational institute: \_\_\_\_\_

What machines or equipment have you operated which relate to the position you have applied for?  
\_\_\_\_\_  
\_\_\_\_\_

Are there any skills, experience, of other qualifications which you feel would assist you in performing the duties of the  
Position you have applied for? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List below your last three employers, starting with the most recent.**

Employer's Name \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Reason for Departure: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Position(s) held: \_\_\_\_\_

Duties: \_\_\_\_\_

May we contact this employer? (If not, state brief reason):

\_\_\_\_\_  
\_\_\_\_\_

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Employer's Name \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Reason for Departure: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Position(s) held: \_\_\_\_\_

Duties: \_\_\_\_\_

May we contact this employer? (If not, state brief reason):

\_\_\_\_\_  
\_\_\_\_\_

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Employer's Name \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Reason for Departure: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Position(s) held: \_\_\_\_\_

Duties: \_\_\_\_\_

May we contact this employer? (If not, state brief reason):

\_\_\_\_\_  
\_\_\_\_\_

If you are applying for a position that requires driving, please complete this section:

Do you have a valid driver's license? \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_

Note: If you are selected for an interview, you are required to present a copy of your driving record that is not more than 4 weeks old. After being hired, a copy of this driving record will be placed into your personnel file and an annual update will be required.

**False information given or implied on an application form is grounds for immediate dismissal without further notice.**

I hereby state that all information provided is accurate and may be verified by you. I agree that I may be discharged if Fosters-Ralph Water at any time learns of falsification or material omission in the information provide on this application form and related documents. Fosters-Ralph Water may contact my former employer in connection with the consideration of my employment with them. All references are hereby authorized to release all information which they may have relevant to my employment with them. I hereby release Fosters-Ralph Water, its affiliates, successors, and assigns, and all references from any liability that might be claimed because of information provide by such references.

I agree that I will follow all company policies, rules, procedures, and all other directions pertaining to my employment. I understand that Fosters-Ralph Water Authority reserves the right to add, change and/or delete any policies, procedures, work rules, and/or benefits at any time.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**NO CONSIDERATION OF EMPLOYMENT WILL BE GIVEN TO ANY APPLICANT WHO DOES NOT SIGN THE ABOVE STATEMENT.**

Not: Additional personal information will be required to complete benefit forms after being hired.

Thank you for showing an interest in pursuing a career with Fosters-Ralph Water Authority.

Fosters-Ralph Water Authority was incorporated in 1974 and served the Fosters and Ralph communities starting with only 375 customers. Over the years we expanded into Greene County and have grown to include 300 miles of water line and serve over 1,800 customers. We appreciate each of our customers and are committed to provide you with safe, clean water. We continue to strive to meet your needs and thank you for letting us be of service to you.